

**No. N-11011/14/2016-LA**  
**Government of India**  
**Ministry of Road Transport & Highways**  
**(Land Acquisition Division)**

Transport Bhawan, 1 Parliament Street, New Delhi - 110001

New Delhi dated the 22nd February, 2024

**CIRCULAR**

**Subject: Engagement of Consultant (Land Acquisition) for Land Acquisition Division of the Ministry of Road Transport and Highways, purely on contract basis.**

The Ministry of Road Transport & Highways, Government of India proposes to engage one Non- Technical Consultants (Land Acquisition) for Land Acquisition Division of the Ministry for a period of 2 years.

2. The eligibility criteria, terms and conditions and remuneration are as follows:

	Number of consultant to be engaged	01 (One)
i	Eligibility condition	Retired Government employee who has retired from the post of Additional District Magistrate or above and having good knowledge and experience in Land Revenue and Acquisition matters.
ii	Scope of work	<ul style="list-style-type: none"><li>• Advice on the issues relating to policy and other implementation issues in LA in NH Projects;</li><li>• Handling of Public Grievances and Court cases;</li><li>• Monitoring of projects for LA</li><li>• Coordination for LA related matters;</li><li>• Handling of BhoomiRashi Portal and other portals; and</li><li>• Any other work assigned to him.</li></ul>
iii	Period of engagement	The initial engagement shall be for a period of two year which may be extended, based on requirement of the Ministry, performance and health of Consultant concerned.

iv	Job location	Ministry of Road Transport and Highways, New Delhi.
v	Age eligibility	The maximum age limit for Consultants will be 63 years on the closing date of receipt of applications.
vi	Remuneration	<p>i) A fixed monthly amount as consultancy fees shall be admissible arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract.</p> <p>ii) Tax deduction at source (TDS), as admissible, shall be deducted from the monthly remuneration of the consultant. Fixed amount of transport allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable at the time of their retirement. However, retired employees engaged as Consultant may be allowed TA/DA on official tour, if any, as per their entitlement at the time of their retirement.</p> <p>iii) No Dearness allowance, HRA, Provident Fund, Pension, Insurance, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc. or any other benefits as available to the regular Central Government officer.</p>
vii.	Leave	8 days of paid leave on pro-rata basis for a completed month of service. 'No work no pay' will be applicable during the period of contract, if more than prescribed leave will be taken. Accumulation of leave beyond a calendar year is not allowed.
viii.	Working hours	<p>i) Working hours are from 9.00 am to 5.30 pm (Monday to Friday). No extra compensation will be paid apart from consolidated remuneration admissible even if he attends office on holidays and works beyond normal office hours.</p> <p>ii) He will be required to work from Home if there are instructions from Government.</p>
ix.	Working experience	<p>i) Must be well acquainted with the functioning of Government;</p> <p>ii) Knowledge and experience in Land Revenue and Acquisition matters.</p> <p>iii) The Consultant shall be required to independently handle Noting, Drafting, Examination of case etc.</p> <p>iv) Must have working good knowledge of computer (MS Office/Excel/ E-</p>



		Office/Internet/Email).
x.	General Terms Conditions	<p>i) Eligible retired officers should be in good health</p> <p>ii) The Consultant should maintain absolute confidentiality and secrecy of the information handled by him/her during the contract and even after termination of contract, failing which the consultant will be liable for suitable action. For this, he/she is required to give a non-disclosure undertaking. The consultant shall have to perform duties/services as assigned to him/her by his/her controlling officer with all necessary skills, diligence, efficiency and economy. The Consultant shall not be entitled to any TA/DA for joining the appointment.</p> <p>iii) Engagement may be terminated at any time by the competent authority without assigning any reason or notice</p>
xi.	Conflict of Interest	<p>i) The Consultant appointed by Ministry of Road Transport and Highways, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Nation/ Ministry of RT&amp;H/ Government of India nor will he indulge in any employment activity outside the terms of the contractual assignment.</p> <p>ii) The consultant will not be entitled to any benefit/compensation absorption/regularization of service in this Ministry.</p>
xii.	Termination of contract agreement:	Service of the consultant may be terminated by either party by serving one month's notice period. However, in exceptional cases, the Ministry reserves the right to terminate the contract agreement with immediate effect without assigning any reason. If any information provided by the applicant is found to be incorrect at any stage, then the candidature/contract of the applicant/consultant shall be rejected/terminated and suitable action may be taken as decided by Competent Authority.

3. The persons who fulfill the eligibility criteria as mentioned above and willing to work as consultant on the terms and conditions mentioned above, must submit their application, in the prescribed format enclosed as Annexure-I. The application should **to reach on or before 14<sup>th</sup> March, 2024 by 5.00**

**P.M. to:**

The Under Secretary (Land Acquisition Division)  
Ministry of Road Transport & Highways, Room No. 18, Transport  
Bhawan,  
1, Parliament Street, New Delhi-110001.

4. Application(s) received with incomplete information or received beyond the closing date/time will not be considered and summarily rejected without any further communication.

5. For selection purpose, decision of the Selection Committee will be final and binding on all candidates.

6. The Ministries/Departments may also give wide publicity of this Circular among their staff / Attached / Subordinate Offices etc.

Signed by

Umrav Meena

Date: 22-02-2024 15:26:41

(Umrav Meena)

Under Secretary to the Government of India  
Telephone No. 011-23719850

To,

- 1) NIC for uploading on e-office portal as well as this Ministry's website.
- 2) Department of Personnel and Training (Shri Sunil Kumar, Under I (Coord) Division), Lok Nayak Bhawan, Khan Market, New Delhi-110003 for uploading on its website for wide publicity. (email: sunil.edu@nic.in)
- 3) All Regional Officers/Executive Directors of MoRTH, NHAI and NHIDCL with the request to give wide publicity of this Circular.

**Annexure-I**

Application for engagement as Land Acquisition Consultant, Ministry of Road Transport and Highway, Transport Bhawan, New Delhi.

Recent  
passport size  
photograph

1. Name Mr.  
/Ms./Dr.....

2. Father's Name:  
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3. Date of Birth:  
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4. Domicile:  
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5. Nationality:  
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6. Date of Retirement and the post from which retired(enclose copy of retirement order)  
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6. Mailing Address (with Tel./Mob.No. & Email address):  
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7. Address for communication:  
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8. Educational Qualification

S.No.	Course	Subject(s)	University/Institute	Year of passing	Division/Class

[Enclose copy of certificates regarding Educational Qualification]

9. Experience in Land Acquisition Work:

Sl.No.	Organization/Institute	Period	Designation	Work
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				Experience

[Enclose copy of certificates regarding Work Experience]

10. Details of training undergone.

11. Whether SC/ST/OBC.

12. Any other information:

### **Declaration**

I, \_\_\_\_\_ do hereby declare that particulars furnished above are true and correct to the best of my knowledge. I understand and agree that in the event of any information being false/ incorrect/ incomplete or ineligibility being detected at any time before or after the selection, my candidature is liable to be rejected and I will be bound by the decision of Ministry of Road Transport & Highways in this regard. All the terms and conditions of engagement as mentioned in the circular are acceptable to me.

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