

F. No. RW/NH/33044/08/2020-S&R (P&B)pt. RSCE  
Government of India Ministry of Transport & Highways  
(S&R Zone)  
Transport Bhawan, I, Parliament Street, New Delhi-110001

Dated: 09<sup>th</sup> December, 2020

OFFICE MEMORANDUM

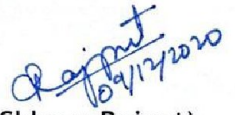
**Subject:- Engagement of Technical Consultant to provide technical support/advice to S&R Zone of Ministry of Road Transport and Highways.**

The undersigned is directed to forward herewith an advertisement notice inviting application for engagement of Technical Consultants in the Ministry of Road Transport and Highways.

Technical Consultant (Standard & Research) - 2 nos.

2. It is requested that the same may be uploaded on the Ministry's website, NHAI's website and NHIDCL's website with the tag line "Advertisement for Engagement of Technical Consultant to provide technical support/advice to S&R Zone of Ministry of Road Transport and Highways" at the earliest.

Encl.: As above

  
(Chhaya Rajput)  
Assistant Executive Engineer, S&R  
For DG(RD)&SS

To,  
The Technical Director (NIC), MoRT&H, New Delhi.

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Government of India Ministry of Transport & Highways  
(S&R Zone)  
Transport Bhawan, I, Parliament Street, New Delhi-110001

Dated: 09<sup>th</sup> December, 2020

**Subject :- Engagement of Technical Consultant to provide technical support/advice to S&R and Road Safety Engineering Zone of Ministry of Road Transport and Highways**

The Ministry of Road Transport & Highways proposes to engage two Technical Consultants for a period of 2 years as detailed below:-

Technical Consultant (Standard & Research)- 2 nos.

1. **Qualification:** Graduate in Civil Engineering.
2. **Experience:**
  - i. Minimum 5 years of experience in Research, Planning, Designing, Construction, Maintenance and Operation of National Highways
  - ii. Good Knowledge of IRC Codes/Standards and Specifications of Bridge/Highway

**Desirable:**

- i. Post Graduation/Ph.D
- ii. Good professional track record
- iii. Experience with State or Central Government
- iv. Strong Communication Skills both oral written/typing

3. **Period of engagement:** The initial period of engagement of Consultant(s) would be for a period of maximum 2 (two) years. After expiry of the initial term, engagement may be extended, based on requirement of Ministry and performance of Consultant(s) concerned, with the approval of competent authority, for a maximum period of one year beyond 2 years.

4. **Age Limit:**

The maximum age limit for Consultant shall be 65 years as on 1.4.2020.

5. **Selection Procedure:**

All the applications received in response to the advertisements will be scrutinized and short-listed. Thereafter, the Screening-cum-Selection Committee would recommend the consultant by taking an interview. The selection shall be based on the performance of candidate in the interview.

6. **Remuneration and allowances:**



**6.1 Emoluments:** The maximum amount of monthly consolidated remuneration payable to the Consultants shall be Rs 55,000. Fee/Remuneration of consultant(s) will increase by 5% per annum.

**6.2 Allowances:** The Consultants shall not be entitled at any allowance/benefits such as Dearness Allowance, Transport Facility, Residential Accommodation, Personal Staff, CGHS, and Medical Reimbursement etc. However, Conveyance Allowance shall be paid as per Rs 6,500/ per month.

**6.3 Leave, TA/DA, Tax Deduction at Source (TDS):**

**6.3.1 Leave:** Consultants shall be eligible for 8 days' leave in a calendar year on pro-rata basis. Therefore, a Consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a Year (calculated on a pro-rata basis). Also, un-availed leave in a calendar year cannot be carried forward to next calendar year. The Ministry would be free to terminate the services in case of absence of a Consultant by more than 15 days beyond the entitled leave in a calendar year.

**6.3.2 TA/DA:** No TA/DA shall be admissible for joining the agreement or on its completion. Foreign travel of Consultant permitted only, in exculpation cases. However, Consultant shall be allowed TA/DA for their travel inside the country in connection with the officer work after approval of the competent authority.

**6.3.3 Tax Deduction at Source (TDS):** TDS as admission shall be deducted from the monthly remuneration of Consultants. A TDS certificate shall be issued by the concerned DDO on demand.

**7. Working hours:** Consultant may follow the normal working hours as prescribed (i.e. from 9:00 AM to 5:30 PM). However, as per exigency, one has to sit late to complete the time-bound work without extra remuneration.

**8. Rights of the Ministry:** The Ministry reserves the right to cancel advertisement/circular, and not to proceed in the matter for engagement of consultant, at any stage, accept or reject any or all applications, without assigning any reason, whatsoever.

**9. Conflict of interest:**

**9.1** The Consultant appointed by Ministry of Road Transport and Highways, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Nation/ Ministry of RT&H/ Government of India nor will he indulge in any employment activity outside the terms of the contractual assignment.

**9.2** The consultant will not be entitled to any benefit/compensation absorption/regularization' of service in this Ministry.

10. **Termination of contract agreement:** This Ministry can terminate the contract agreement, by giving 15 days' notice to the Consultant(s). However, in exceptional cases, the Ministry reserves the right to terminate the contract agreement with immediate effect assigning any reason.

11. **Relaxation:** The power to relax any or all of the conditions enumerated above shall vest with the Secretary (RT&H), which should be exercised exceptional cases of highly specialized requirements. The higher amount of monthly consolidated remuneration payable to, Consultants of different levels can also be sanctioned with the approval of Secretary (RT&H) in consultant with IFD.

12. Every person engaged as Consultant will have to submit an undertaking that he accepts the terms and conditions as mentioned in the offer letter.

13. Interested candidates may send his/her application in the enclosed format on following address:-

Superintending Engineer (S&R Zone)  
Ministry of Road Transport and Highways,  
Room No. 328, Transport Bhawan,  
Sansad Marg, New Delhi- 110001  
Email:- srdivisionmorth@gmail.com

14. Last date of submission of application form: from 1 month of the date of issue of this OM.

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## Format for Application

Application for Engagement as Consultant (), Ministry of Road Transport and Highway,  
Transport Bhawan, New Delhi.

Recent  
passport size  
photograph

1. Name Mr./Ms./Dr.....
2. Father's Name: .....
3. Date of Birth: .....
4. Domicile: .....
5. Nationality: .....
6. Mailing Address (with Tel./Mob.No.&Emailaddress): .....
7. Permanent Address: .....
8. Educational Qualification (from Latest)

S.No.	Course	Subject(s)	University/ Institute	Year of Passing	Division/ Class

9. Work Experience (from Latest)

S. No.	Organization/ Institute	Period	Work Experience

10. Training Courses Attended
11. Knowledge of Software used in Highway Sector
12. Knowledge of IRC Codes
13. Whether SC/ST/OBC

Place: .....  
Date: .....

Signature