F. No. IAHE/Admin./40/Recruitments AM (Admin.) & (F&A)/2019-20
Dated: 22.11.2021

To,

The Under Secretary,
Ministry of Road Transport and Highways,
Government of India,
1, Parliament Street, Transport Bhawan,
New Delhi - 110 001
Email ID:- umrav.meena7@nic.in

Subject:- Advertisement for the post of Deputy Director (Administration & Finance) in Indian Academy of Highway Engineers (IAHE), Noida on deputation basis-reg.

Sir/ Madam,

Indian Academy of Highway Engineers (IAHE), is the premium National Training Institute for training of highway professionals and registered society under the administrative control of the Ministry of Road Transport and Highways, Government of India.

2. One post of Deputy Director (Administration & Finance) in the IAHE is vacant. The post is in Level-11 of 7th Pay Commission Pay Matrix. A detailed advertisement for filling up the post on deputation is attached and same is also available on IAHE website (www.iahe.org.in).

3. It is, therefore, requested that this notice may kindly be given vide circulation and may be placed on MoRT&H website. Willing officers may submit their applications through proper channel with copy of relevant documents on or before 28.01.2022.

Yours faithfully,

Encl: as above

(Anil Kumar Meena)
Deputy Director, IAHE
For Director, IAHE
F.No.IAHE/Admin./40/Recruitments AM (Admin.) & (F&A)/2019-20

Dated: - 22.11.2021

Subject:- Filling up of one post of Deputy Director (Administration & Finance) in Indian Academy of Highway Engineers (IAHE) on deputation basis in Level-11 of 7th CPC Matrix (pre-revised scale Rs. 15600-39100+ Grade Pay Rs. 6600/-)-reg.

Indian Academy of Highway Engineers (IAHE), is the premium National Training Institute for training of highway professionals and registered society under the administrative control of the Ministry of Road Transport and Highways, Government of India. IAHE proposes to invite applications from employees under the Central Government or State Government or Central Public Sector Undertaking for filling up of following Group ‘A’ Post on Deputation basis:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Post</th>
<th>Pay Band and Grade Pay/Pay Scale</th>
<th>Age limit</th>
<th>No. of Post</th>
<th>Period of Deputation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Deputy Director (Administration &amp; Finance)</td>
<td>(PB-3) Rs. 15600-39100+ Rs. 6600 Grade Pay (Level-11)+ Training Allowance</td>
<td>56 years</td>
<td>01 (one)</td>
<td>Initially 3 years and extendable up to max. period of 5 years.</td>
</tr>
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</table>

CRITERIA:

<table>
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<tr>
<th>S. No</th>
<th>Name of post</th>
<th>Classification</th>
<th>Education and other qualification</th>
<th>Grade from which recruitment by deputation is to be made</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Deputy Director (Administration &amp; Finance)</td>
<td>Group ‘A’</td>
<td>(i) Educational qualification (a) Essential Educational qualification: Bachelors degree in any discipline (Science/ Commerce/ Arts/ Engineering) from a (b) Officers already on the panel of Under Secretary in the Govt. of India. Or Officers holding analogous posts carrying similar pay</td>
<td></td>
</tr>
</tbody>
</table>

Please note: All correspondence should be addressed to the Director by designation only.

Email: director-iahe@gov.in /Website: iahe.org.in
### Desirable Educational Qualification:

- Master's Degree in Commerce/CA/ICWA/MBA (Finance) from a recognized University/Institute.
- Or
- PG Diploma/Degree in Business administration (MBA)/Human Resources Development or a Degree in Law from a recognized University/Institute.
- Or
- Member of any Organized Accounts Services of the Central Government.

**Essential Experience**: 4 years experience in Administration/Finance/Accounts Department of Govt. of India/State Government/Central Govt. undertaking/Autonomous Body.

**Scale**: (PB-3, Rs. 15600-39100 & Grade Pay of Rs. 6600) in CDA pattern in the Central/State Government/Central Public Sector Undertaking on regular basis.

Or

- Amongst the officers working in pay scale (PB-3, Rs. 15600-39100 + Grade Pay of Rs. 5400) (CDA pattern) for a period of 4 years on regular basis.
- Or
- 8 years experience in PB-2, Rs. 9300-34800+ Grade Pay of Rs. 4800 or above) (CDA pattern) on regular basis.

And

- Fulfilling the essential educational qualification and essential experience as prescribed in column 3.

### General Conditions:

1. Candidates should apply in the prescribed format enclosed at Annexure-I through their Cadre Controlling Authority in the Parent Department/Organization in the format enclosed herewith.

2. Application has to be made in the prescribed format which can also be downloaded from website: [www.iahe.org.in](http://www.iahe.org.in)

3. While forwarding the application, Cadre Controlling Authority in the Parent Department must certify the details furnished by the candidates and application must be recommended and forwarded by the Cadre Controlling Authority in the parent Department along with certified copies of APARS for the last 5 years and the latest Vigilance Clearance Report in format enclosed at Annexure-II. The
application should reach the Director, IAHE, A-5, Institutional Area, Sector-62, Noida (UP)- 201 301. Application received after the last date or otherwise found incomplete will not be considered and will stand rejected. The last date of submission of application will be 28.01.2022.

4. The applicant must mention in substantive post in Parent Department and the substantive pay of the post held by them corresponding to the pay scales of Central Government both as per 6th and 7th CPC.

5. The “Certificate by the Employer/Cadre Controlling Authority” forming part of the prescribed application format should be signed by the concerned authority while forwarding the application to IAHE.

6. The officers will be posted purely on transfer on Deputation basis. No absorption shall be allowed.

7. The maximum age limit for appointment on deputation shall not be exceeded 56 years as on the last date of receipt of an application.

8. The cover containing the application should be super scripted “Application for the Post of Deputy Director (Administration & Finance), IAHE”.

[Signature]

Director, IAHE

[Address]

Please note: All correspondences should be addressed to the Director by designation only

E-5, Institutional Area, Sector-62, Noida (UP)- 201 301 (India)

Phone/0120-2975331/2

Email: director@iahe.gov.in / Website: iahe.org.in