



No. RO/HP/RFP- FCA/2020-21/690  
Government of India  
Ministry of Road Transport & Highways  
(REGIONAL OFFICE, SHIMLA)  
Room No. 512-515, Nirmaan Bhawan, Nigam Vihar, Shimla-171002.

Dated, 18.05.2020

**REQUEST FOR PROPOSAL**  
**FOR**

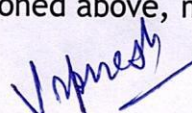
**Engaging an expert/consultant to obtain forest Clearance under forest conservation Act, 1980 from MOEF&CC for the Green National Highway Corridor Projects on Hamirpur-Mandi stretch of NH-70(03) in the State of Himachal Pradesh.**

Proposals are invited from eligible experts/consultants, for obtaining forest clearance under forest conservation Act, 1980 from MOEF & CC to provide technical support to obtain forest clearance of dumping sites, on forest land & Private land classified as 'forest' e.g. van, Ban, Bani, Jungle etc., for the "Green National Highway Corridor Project" (GNHCP) on Hamirpur-Mandi stretch of NH-70(03) in the state of Himachal Pradesh.

2. The applicants have to submit their proposals in the sealed envelope (separate for technical & Financial proposal as per TOR) on or before 27.05.2020 and will be opened on same day at 14:00 hrs in office of Regional Officer MORT&H, Room No. 512-515, Nirman Bhawan, Nigam Vihar, Shimla-171002.

3. The detailed terms & conditions can be obtained from the Regional Office, MoRT&H, Shimla office from **18.05.2020 to 26.05.2020** on any working day between 1000 hrs to 1700 hrs on payment of non-refundable document fee of **Rs.2000/- (Rs. Two Thousand Only)** through NTRP portal i.e. [Bharatkosh.gov.in](http://Bharatkosh.gov.in), in favour of "RPAO MORTH, Chandigarh or can be downloaded from the Ministry's website i.e. [www.morth.nic.in](http://www.morth.nic.in) and the document fee mentioned above, may be enclosed with the bid.

Encl: As above

  
(Vipnesh Sharma)  
Regional Officer,  
MoRTH, Shimla.

**Copy to:**

- (i) The Senior Technical Director, NIC, Transport Bhawan, New Delhi -110 001 for uploading on Ministry's website for wider publicity.
- (ii) Notice board, Nirman Bhawan, Nigam Vihar Shimla.

Dated: 18.05.2020

**Request for Proposal (RFP)**

**for**

**Engaging an expert/consultant to obtain forest Clearance under forest conservation Act, 1980 from MOEF&CC for the Green National Highway Corridor Projects on Hamirpur-Mandi stretch of NH-70(03) in the State of Himachal Pradesh.**

**BID DOCUMENT  
Short Period Tender Notice**

**Government of India  
Ministry of Road Transport & Highways  
(REGIONAL OFFICE, SHIMLA)  
Room No. 512-515, Nirmaan Bhawan, Nigam Vihar, Shimla-171002.**

*V. Prasad*

**Last Date of submission of proposal:-27.05.2020 (12:00hrs)**

## DISCLAIMER

The information contained in this RFP document or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisers, is provided to Applicants on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement or an offer by the Authority to the prospective Applicants or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Firm. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Applicants may be on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this RFP. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.

The issue of this RFP does not imply that the Authority is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the Firm and the Authority reserves the right to reject all or any of the Proposals without assigning any reasons what so ever and cancel the entire bidding process.

The Applicant shall be at all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and the Authority shall not be liable in any manner what so ever for the same or for any other costs or other expenses incurred by an Applicant in preparation for submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

*Impress*

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*V. K. Singh*

## Schedule of Bidding Process

Proposals are invited from eligible experts/consultants, for obtaining forest clearance under forest conservation Act, 1980 from MOEF & CC to provide technical support to obtain forest clearance of dumping sites, on forest land & Private land classified as 'forest' e.g. van, Ban, Bani, Jungle etc., for the "Green National Highway Corridor Project" (GNHCP) on Hamirpur-Mandi stretch of NH-70(03) in the state of Himachal Pradesh.

2. The applicants have to submit their proposals in the sealed envelope (separate for technical & Financial proposal as per TOR) on or before 27.05.2020 and will be opened on same day at 14:00 hrs in office of Regional Officer MORT&H, Room No. 512-515, Nirman Bhawan, Nigam Vihar, Shimla-171002. Joint Ventures are not allowed.

3. The detailed terms & conditions can be obtained from the Regional Office, MoRT&H, Shimla office from 14.05.2020 to 26.05.2020 on any working day between 1000 hrs to 1700 hrs on payment of non-refundable document fee of **Rs.2000/- (Rs. Two Thousand Only)** through NTRP portal i.e. [Bharatkosh.gov.in](http://Bharatkosh.gov.in), in favour of "RPAO MORTH, Chandigarh or can be downloaded from the Ministry's website i.e. [www.morth.nic.in](http://www.morth.nic.in) and the document fee mentioned above, may be enclosed with the bid.

*V. Prakash*

## 1. INTRODUCTION

Regional Officer MORT&H, intends to engage an Expert/Consultant to undertake complete assignment on turnkey basis to prepare forest clearance proposal including all related activities thereof leading to securing forest clearance and to facilitate obtaining the approval from relevant agencies like Ministry of Environment and Forests, Govt. of India (Forest Clearance), as per the requirements laid out under laws and rules of central and state governments.

## 2. OBJECTIVE

The overall objective of the assignment is to obtain forest clearance under forest conservation Act, 1980 from MOEF & CC to provide technical support to obtain forest clearance of dumping sites, on forest land & Private land classified as 'forest' e.g. van, Ban, Bani, Jungle etc., the "Green National Highway Corridor Project" (GNHCP) on Hamirpur-Mandi stretch of NH-70(03) in the state of Himachal Pradesh.

Considering the complexities & challenges involved in obtaining Forest Clearance for developmental projects, interested bidders are required to possess adequate skills & experience in obtaining Forest Clearance, DGPS Survey and must be well-versed with the procedures and formalities involved in obtaining them. It is highly desirable that the bidder possess good rapport with Forest Dept., Revenue Department, etc. for the speedy and on-time clearances and approvals in various stages of the work.

Obtaining Forest clearance is a specialized consulting activity that involves in-depth understanding of procedural formalities, inter-departmental coordination & time-bound activities such as:

- Complete and correct assessment of forest land as per Forest Conservation Act, 1980 and other relevant Acts and Rules. For this, land particulars of the project area need to be studied in detail, preferably in GIS environment, for understanding the land category
- DGPS survey of the land parcels which are certified by Tehsildar / DFO through ORSAC empanelled vendors.
- Identification of compensatory afforestation land jointly agreed upon by Forest Dept. and Revenue Dept., through DGPS survey and formula of Compensatory Afforestation Scheme (CAS).
- Need based facilitation for obtaining clearances under FCA, Act, 1980.
- On behalf of Regional Office ,MoRT&H, Shimla, carry out documentation, coordination, facilitation, technical presentation and provisioning of details and clarifications to different authorities at the state and national level namely PCCF (Principal Chief Conservator of Forest), RCCF(Regional Chief Conservator of Forest ), Collector, DFO( Divisional Forest Officer), Tehsildar, Nodal Officer, Range Officer, etc.

*V. Anandh*

### 3. SCOPE OF WORK

To prepare & submit the forest diversion application as per "Forest Conservation Act 1980" and scope of work encompasses up to obtaining Forest Clearance (Stage I and Stage II) from MoEF&CC by submitting necessary documentation including map of Forest plots, compensatory afforestation site or any other digital map required, survey map to the concerned administrative authorities.

#### 3.1 Preparation of forest Diversion Proposal (FDP) as per the MoEF & CC updated guidelines and Forest (Conservation) Act 1980 and any other guidelines issued by HP forest department.

This includes the following:

1. Preparation of Forest Diversion Proposal (FDP) as per the MoEF & CC updated guidelines and Forest (Conservation) Act 1980 and any other guidelines issued by HP forest Department.
2. Preparation of Digitized & Mosaiced maps such as location map (on topo-Sheet)/revenue map/ cadastral sheets (1:50000 scale)/Forest Demarcation Map/Compensatory Afforestation Land Map.
3. Registration and online uploading of all the required documents for FCA proposal.
4. Submission of the proposal at Forest Office.
5. Review of details of land identified for Compensatory Afforestation (CA) by the proponent.
6. Assist in preparation of Compensatory Afforestation Plan (CAP) on the land identified for compensatory Afforestation.
7. Assist in Joint Inspection with respective DFO & SDM for Joint Site-inspection and enumeration/listing of tree details to be affected by the project in the form of enumeration data (species-wise) and obtain approval on the same.

#### 3.2 Assist in obtaining 'No Objection Certificate' from the concerned authorities under the Forest (Rights) Act 2006.

This includes the following:

1. To identify the forest dwellers/forest dwelling schedule tribes/ other traditional forest dwellers as per the "Scheduled Tribes and other Traditional Forest Dweller (Recognition of Forest Rights) Act, 2006" and obtain no objection certificate from the concerned authorities.
2. To facilitate with BDO/Tehsildar/Concerned Authority to convene Gram Sabha as per FRA, 2006, so as to identify beneficiaries.
3. Preparation and submission of application to collector for issuance of certificate under forest Rights Act to be used for Forest Diversion Proposal (FDP).

#### 3.3 Follow up for processing of Forest Clearance Application and obtaining Stage-I Clearance from REC of MoEF & CC, Gol.

This includes the following:

Follow up with Nodal Officer for onward movement of the application to DFO

1. Follow up with DFO Office to recommend the proposal and forwarding the same to Conservator of Forest (CF) Office
2. Follow up with CF Office to recommend the proposal and forwarding the same to the Principal Chief Conservator of Forest (PCCF) office of Himachal Pradesh State.
3. Follow up with PCCF Office to recommend the proposal and forwarding the same to Department of Environment & Forest Himachal Pradesh.
4. Assist in obtaining Stage - I Clearance from Regional empowered committee of MoEF & CC, Go Dehradun.

#### 3.4 Assist in meeting the compliances of Stage-I Clearance & Obtaining Stage-II (Final) Forest Clearance.

This includes the following:

*Unpuesh*

1. Assist in completion of compliances to the clauses of Stage-I clearance and Submit compliance report of the same.

2. Obtain final Stage-II Clearance from MoEF & CC, Gol.

**3.5** Consultant shall arranging field verification and compliance, Pillar Posting on the forest demarcated boundary in consultation with forest officials, obtaining local clearances, if any, expediting & forwarding of application by State Govt. to MoEF & CC, follow-up with MoEF & CC and furnish clarifications, additional documentation, presentation to MoEF & CC, provide all technical and logistic support to Forest Department/MoEF & CC etc. in obtaining forest clearance.

**3.6** Consultant shall carry out all related and/or incidental activities required for obtaining clearances/approvals for completion of the assignment.

The Consultant shall provide necessary assistance including follow up, maintain liaison pertaining to Forest Clearance with MoEF & CC and Forest Authorities and obtaining the necessary approvals and Forest Clearance from MoEF & CC.

**3.7 WILDLIFE CLEARANCE (for Wild life sanctuary area)**

(a) Assessment of impact of forest clearance on wildlife.

(b) Discussion & finalization of scope of WL clearance (site specific WL management plan) if any as may be required for protected Area/Wco sensitive Zone/WL

Habitat & corridors in consultation with DFO/PCCF WL.

(c) Project Profile data collection, compilation, generation of analytical maps/table

(d) preparation of site-specific Wildlife Conservation plan (Protected Area/Eco Sensitive Zone/WL Habitat & Corridors) as per guidelines of MoEF & CC, Govt. of India & guideline issued by PCCF(WL) & CWLW, HP.

(e) Authentication of Site-specific wildlife conservation plan from DFO

(f) Submission & presentation of site-specific Wildlife Conservation plan to RCCF

(g) Submission & presentation of sites-specific Wildlife Conservation plan to PCCF (WL).

(h) Incorporation of suggestions & re-authentication from DFO/RCCF

(i) Presentation to PCCF (WL) & recommendation of PCCF's acceptance to MoEF & CC

(j) Presentation if any to State WL Board/MoEF & CC/NBWL, as may be required

(k) Obtaining WL Clearance from appropriate authority for inclusion in Forest Clearance.

**3.8 Type of FCA approvals required with approximate area:**

Sr.No	Type of forest approval desired	Approximate Area in Hectare
1	Final approval [Stage I & II]of FCA from MOEF Dehradun including dumping sites etc.	70

#### **4. DELIVERABLES AND TIMELINE**

The Stage -I approval from Regional empowered committee of MOEF, Gol Dehradun shall be completed in maximum of 45 days and Stage-II approval shall be completed in 60 days.

*Vijayesh*



## 5. ELIGIBILITY CRITERIA

Sl.	Eligibility Criteria	Proof of Documents
1.	The bidder must submit Rs. 2,000/- (Rupees Two Thousand Only through NTRP portal i.e. <a href="http://Bharatkosh.gov.in">Bharatkosh.gov.in</a> , in favour of "RPAO MORTH, Chandigarh"	Receipt of submission of fees through NTRP portal i.e. <a href="http://Bharatkosh.gov.in">Bharatkosh.gov.in</a> , in favour of "RPAO MORTH, Chandigarh"
2.	The Expert/consultant must be a Registered body.	Company Registration Certificate.
3.	The bidder should have PAN number and should have filed Income Tax Returns for the last 3 (three) financial years	Copy of PAN card & IT return statement for the last 3 (three) financial years
4.	The Bidder must submit copy of their GST registration.	Copy of GST registration.
5.	The Service Provider should not be under a declaration of ineligibility for corrupt and fraudulent practices nor should have been blacklisted by any Govt. or Govt. undertaking	Self-declaration certificate signed by the authorized signatory
6.	The bidder should have obtained Stage- II forest clearance for at least 3 project located in Himachal Pradesh in the last 3 years.	Copy of work orders / agreement along with one Stage-II clearance completion certificate obtained in last 3 years.
7.	The bidder should have a Minimum Annual Turnover from Technical Consulting services of Rs. 10 lakh in each of the last 3 financial years (2018-19, 2017-18, and 2016-17).	CA certificate indicating financial turnover for last 3 years with compulsory UDIN No.

## 6. FORMAT AND SIGNING OF PROPOSAL

The proposal shall be submitted in two parts:

### Part A: Technical Proposal

- While preparing the Technical Proposal, the bidders are expected to examine the documents comprising this tender in detail. Material deficiencies in providing the information requested may result in rejection of the Proposal.
- The technical bid document of the bidder should contain Document fee, EMD and documents in support of their eligibility, capabilities and experiences as required for the project, including information and declarations in duly filled-in Forms as per following:
  - Form 1: Covering letter
  - Form 2: Letter of Authorization
  - Form 3: Organization details
  - Form 4: Auditor certified Annual Turnover and Net-worth statement for last 3 years
  - Form 5: Experiences certificates in obtaining Forest Clearance stage II in last 3 years in Himachal Pradesh. (Completion of work certificates)
  - Power of Attorney if applicable.

*[Handwritten Signature]*

## Part B: Financial Proposal

- ★ The bidder shall not include any technical information in the Financial Bid. The Financial Bid must be completed in all respect and conform to the Financial Bid Format (Form 7: Financial Bid Format) specified in this RFP document.
- ★ Financial Bids with incomplete information and/ or not conforming to the specified format shall be summarily rejected.
- ★ Prices shall be quoted entirely in Indian Rupees (INR) and must be arrived at after including all expenses, rates, and applicable taxes, excluding Goods & Service Tax.
- ★ Conditional Financial Bids shall be summarily rejected.

## 7. SUBMISSION OF PROPOSALS: PACKING, SEALING AND MARKING OF PROPOSALS:

The Technical Proposal (Part A) and Financial Proposal (Part B) must be inserted in separate sealed envelopes, along with bidder's name and address in the left-hand corner of the envelope and super scribed in the following manner.

### PART A

TECHNICAL PROPOSAL for engaging an agency to obtain forest clearances for Regional Office, MoRT&H, Shimla

### PART B

FINANCIAL PROPOSAL for engaging an agency to obtain forest clearances for Regional Office, MoRT&H, Shimla

Both the Envelopes i.e., Envelope for Part A and Envelope for Part B must be packed in a bigger sealed outer cover and clearly super scribed with the following:

### PROPOSAL

Engaging an agency to obtain forest clearances for Regional Office, MoRT&H, Shimla.

The Bidder's Name & Address shall be mentioned in the left-hand bottom corner of the outer envelope.

- i. The envelopes shall be addressed to Regional Office, MoRT&H, Shimla at the following Address:

Regional Officer, MORT&H,  
Room No. 512-515,  
Nirman Bhawan, Nigam Vihar,  
Shimla-171002.

- ii. If the outer envelope is not sealed and marked as mentioned above, then MoRT&H will assume no responsibility for the Proposals being misplaced or opened re-maturely.

## 8. APPLICATION FEE:

Non-refundable document fee of **Rs.2000/- (Rs. Two Thousand Only)** through NTRP portal i.e. [Bharatkosh.gov.in](http://Bharatkosh.gov.in), in favour of "RPAO MORTH, Chandigarh is to be furnished by the bidder along with the Technical Proposal. Proposals without the requisite Application Fee shall be treated as non-responsive and rejected outright.

## 9. FINANCIAL PROPOSAL:

- i. The financial proposal shall be the quoted Lump sum fee and shall be submitted in the given format i.e., Form-7. All Taxes and surcharges as applicable shall be paid by the selected Consultants / Firms. MoRT&H will only reimburse the GST as applicable.
- ii. Final quote should be inclusive of out of pocket/reimbursable expenses.

*Vipresh*

- iii. The Financial proposal shall separately mention the GST amount.

#### 10. VALIDITY OF PROPOSAL

Proposals shall remain valid for 180 days from the last date of submission of proposals. A proposal valid for a shorter period shall be rejected as non-responsive.

#### 11. DOCUMENTS ACCOMPANYING THE PROPOSAL:

##### PART A (Technical Proposal)

The bidder must submit the following particulars / documents along with the Technical Proposal failing which the Proposal may be treated as non-responsive.

- i. Non-refundable Application Fee of INR 2,000 /- (Indian Rupees Two thousand only) exclusive of GST, through NTRP portal i.e. [Bharatkosh.gov.in](http://Bharatkosh.gov.in), in favour of "RPAO MORTH, Chandigarh Copy of the PAN card & GST registration certificate.
- ii. Covering Letter as per the format in Form-1.
- iii. Letter of Authorization as per the format in Form-2.
- iv. Organization details as format specified in Form-3
- v. Auditor Certified Annual Turnover and Net worth certificate for last 3 Years in format as specified in Form-4
- vi. Key Experiences in obtaining Forest Clearance Stage-II in last 3 years in Himachal Pradesh as per Form 5.
- vii. Technical Solution (Methodology and Work plan) as per Form 6
- viii. Letter of empanelment/ Work orders with Central/ State Government or generations.
- ix. Power of Attorney in original.

##### PART B (Financial Proposal)

The Bidder must submit the Financial Proposal as per the format in Form-7 with proper signature and seal of the Bidder.

#### 13. DEADLINE AND MODE OF SUBMISSION OF PROPOSALS

Proposals filled in all respect must reach at the address, time and date specified in *Schedule of the Bidding Process* through Speed Post, Registered Post or Courier or by hand delivery only. If the specified date for the submission of proposals is declared as a holiday, the Proposals will be received up to the appointed time on the next working day.

#### 14. LATE PROPOSALS

Proposals received after the deadline for submission of Proposals prescribed by RO, MORT&H, Shimla will be rejected.

#### 15. MODIFICATIONS AND WITHDRAWAL OF PROPOSALS

Any Bidder may modify or with draw its proposal after submission but prior to the deadline for submission of proposal, provided that MoRT&H receives in time the written notice of the modification or withdrawal. The responsibility of submitting the modified bid, within the deadline for submission of proposal will rest solely with the bidder.

- i. No bidder shall be allowed to modify its proposal after the deadline for submissions. Bidder shall be allowed to modify the bid after the last date, only if the same is requested by MoRT&H, to accommodate clarifications on the proposal submitted, subject to the proposal substantially conforming to the requirements of this solicitation.

*V. Prakash*

## 16. PROPOSAL OPENING

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The applicants have to submit their proposals in the sealed envelope (separate for technical & Financial proposal as per TOR) on or before 27.05.2020 and will be opened on same day at 14:00 hrs in office of Regional Officer MORT&H, Room No. 512-515, Nirman Bhawan, Nigam Vihar, Shimla-171002.

The Financial Proposals of only those firms fulfilling the eligibility criteria and the technical requirements of the Proposal shall be opened. The date and time of opening of the Financial Proposals will be intimated to the qualifying Bidders later.

## 17. PERFORMANCE SECURITY AND AGREEMENT:

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RO, MoRT&H Shimla shall issue Letter of Award (LoA) along with the Draft Contract Agreement to the Selected Bidder within 7 days from the opening of the financial proposals. Within 7 days of such issuance, the selected firm is required to submit a Performance Security in the form of FDR/Bank Guarantee for an amount equivalent to Rs 40,000/- and enter into the contract agreement with RO, MoRT&H Shimla and start the work on an immediate basis. The Performance Security will be returned within 15 days of completion of whole work.

## 18. TERMINATION OF CONTRACT:

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Either party can terminate the agreement by giving 30 days prior written notice

## 19. RIGHT TO ACCEPT OR REJECT

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MoRT&H reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any or the term and condition at any time, without assigning any reason whatsoever.

## 20. DISPUTES

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All legal disputes are subject to the jurisdiction of Shimla courts only.

## 21. LIABILITY

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The Liability of these selected Agency in any case shall not be beyond the amount of fees payable to the selected Agency.

## 22. INDEMNITY

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The Selected Agency always during the pendency of this agreement, keep the Government indemnified to an amount not exceeding the total fees payable to the Selected Agency under this agreement.

## 23. CONFIDENTIALITY

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The Selected Agency shall treat the details of the output of the Assignment and the Services as confidential and for the Selected Agency's own information only and shall not publish or disclose the details of the output, deliverables/milestones submitted to Selected Agency or the Services in any professional or technical journal or paper or

*Japnash*

elsewhere in any manner whatsoever without the previous written consent of the competent NHAI.

24. Payment Terms

Payment Stages:

- I. @25% of total value against the proposal is forwarded from Nodal Officer to concerned DFOs.
- II. @20% total value after the proposal is forwarded from DFOs to Regional Office, MoEF & CC, Dehradun
- III. @20% of total value after obtaining the Stage-I from the Regional Office, MoEF & CC.
- IV. @20% of total value after the proposal is forwarded to Regional Office, MoEF & CC for Stage-II.
- V. balance @15% of total value after obtaining the Stage-II from the Regional Office, MoEF & CC, Dehradun.

V. Prakash

FORM 1: COVERING LETTER

To

The Regional Officer,  
MoRT&H,  
Shimla.

Sub: Request for Proposal for Engaging an Experts/Consultant to obtain forest clearances on behalf of Regional Office, MoRT&H, Shimla.

Dear Sir,

With reference to your RFP No. XXX dated XXX, we are pleased to submit our Bid along with all supporting documents, requisite Tender Document Cost and EMD for your evaluation.

We confirm that the information contained in this response or any part thereof, including its exhibits and other supporting documents & instruments delivered to RO, MoRT&H, Shimla is true, accurate, verifiable and complete.

We further unconditionally accept all the Terms & Conditions mentioned in the above referenced RFP document. Deviations if any, to the Terms & Conditions mentioned in the above referenced RFP document reflect in our Bid shall liable our Bid document to be summarily rejected without any reference to us.

Yours Sincerely,

<Authorized Signatory>

Name:

Designation:

Contact Number:

Address:

*V. P. Singh*

FORM 2: LETTER OF AUTHORISATION

To

The Regional Officer,  
MoRT&H,  
Shimla.

Sub: Request for Proposal for engaging an agency to obtain forest clearances on behalf of Regional Office, MoRT&H, Shimla.

Dear Sir,

With reference to your RFP No. XXX dated XXX, we hereby authorize Mr/Mrs/Ms \_\_\_<Name>, \_\_\_<Designation>, of our organization whose signature is attested below, as our authorized representative to sign the bid documents including all documents in support of our bid on our behalf.

We hereby agree to ratify the acts, deeds and things lawfully done by our aforesaid representative shall and shall always be deemed to have been done by us and accordingly binding on us.

\_\_\_\_\_  
(Signature of Authorized Representative)

Yours sincerely,

\_\_\_\_\_  
(Signature)

<Name:>

<Designation: Managing Director/Head of the organization>

*Vipresh*

FORM 3: ORGANIZATION DETAILS

Name of the organization:	
Year of Establishment:	
Address of Registered office:	
Location of works (address):	
Telephone numbers:	
Fax numbers:	
Email address:	
Web site address:	
Name of the Head Organization:	
Designation of the Head of Organization:	
Head of Organization's Mobile no.:	
Head of Organization's Email ID:	
Name of the Contact Person:	
Contact person's Designation:	
Contact person's Mobile no.:	
Contact person's Email Id:	

*Vijayesh*



**FORM 4: AUDITOR CERTIFIED ANNUAL TURNOVER & NET-WORTH STATEMENT FOR LAST 3 YEARS**

Sl.	Financial Year	Turnover (in Crores)	Net Worth (in Crores)
1.	2016-2017		
2.	2017-2018		
3.	2018-2019		

Signature and Seal of CA/Auditor with UDIN No.

N.B.: This format must be jointly certified & sealed by the CA & the authorized representative of the bidder failing to which the proposal will be rejected.

*Vapmsh*

**FORM 5: KEY EXPERIENCES IN OBTAINING FOREST CLEARANCE STAGE-II IN LAST 3YEARS  
IN the state of Himachal Pradesh**

Sl.	Name of Client/Organ-ization	Name of the Project	Value of Work(in Rs.)	Date of obtaining Stage-I clearance	Date of obtaining Stage-II approval	Ref. of Supporting Work order

Note: Please enclose completion certificate signed by DFOs/equivalent post of stage-II clearance experiences mentioned above.

*V. Prakash*

Vijayesh

(Form-A)

FINANCIAL PROPOSAL

FROM:

TO:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Sir:

Subject: Hiring of Expert/Consultant for obtaining Forest clearance as per Scope of work on behalf of Regional Office, MoRT&H, Shimla.

\_\_\_\_\_  
\_\_\_\_\_

'Regarding Price Proposal'

I/We \_\_\_\_\_ Consultant/consultancy firm herewith enclose  
\*Price Proposal for selection of my/our firm/organization as Consultant.

Yours faithfully,

Signature \_\_\_\_\_

Full Name \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

(Authorized Representative)

*V. Prasad*

(Form-B)

**Format of Financial Proposal**  
**Summary of Cost in Indian Currency ( INR )**

Sr.No	Type of forest approval desired	Approximate Area in Hectare	Rate per hectare in Rs.(excluding GST)
1	Final approval [Stage I & II]of FCA from MOEF Dehradun including dumping sites etc.	70	Lumpsum

\*\* GST will be paid as per actual

Note: No escalation will be payable during the services  
Insurances shall not be allowed separately .These will be incidental to main items.

*V. Prakash*