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Dated, the 27th July, 1989

To

Secretary to Govt. of Public Works (Roads & Buildings) Deptt., Director General Border Roads.

Subject: Estimates for works

It is observed that a number of estimates are being sent to the Ministry for works which do not find a place in the Annual Plan 1989-90 or 7th Five Year Plan. On the other hand, estimates for works included in the Annual Plan 1989-90 are still awaited from the State.

2. You would appreciate that this manner of forwarding estimates causes lot of avoidable correspondence and works which could be sanctioned in time in the normal course get delayed on account of late submission. Moreover, this results in non-utilisation of earmarked funds and even surrender of funds in some cases. You would agree with me that this is not a very happy situation, especially when it is so difficult to find funds for highway works.

3. To streamline the procedure, I would suggest that you may please direct the concerned officers to concentrate on submission of estimates for those works which are already included in the Annual Plan 1989-90. If it is felt that a particular work is of inescapable nature and it is not finding a place in the Plan, then a special reference should be made to the Ministry giving full justification for the same. After Ministry approves its inclusion, technical proposal and estimates for the work could follow. In all other cases, the estimates for works not finding a place in the Annual Plan 1989-90 received in the Ministry will be returned unentertained. Same procedure should be followed in future also for works provided in the 8th Plan.

4. I would be grateful if instructions are issued to all concerned to submit estimates for Annual Plan 1989-90 works positively by 31.10.89 so that these can be processed for sanction well in time.