

No. RW/NHIII/P/17/76-Vol. II

Dated the 15th January, 1985

To

All Chief Engineers
(dealing with National Highways in States/Union Territories)

Subject : Opening/Foundation stone laying ceremony in respect of National Highway works

I am directed to say that the practice hitherto has been to issue Invitation Cards for opening/foundation stone laying ceremonies in respect of National Highway works on behalf of the Secretary, Ministry of Shipping and Transport irrespective of whether the Union Secretary attends the function or not.

2. In accordance with this Ministry's letter of even number dated the 17th March, 1976 prior approval of this Ministry is required to be obtained for the purpose of holding such ceremonies in respect of National Highway works. For this purpose necessary proposal is required to be sent for approval of this Ministry alongwith all the relevant details well in advance so that the suggestions of the Government of India, if any, can be communicated to the State Government in good time. In fact, when the foundation stone ceremony of a National Highway bridge is to be held or a road/bridge work is nearing completion, the State Chief Engineer is required to make a report about it to this Ministry who will take a decision about the date of ceremony as well as the dignitary who would perform it.

3. In partial modification of the instructions contained in this Ministry's letter of even number dated the 17th March '76 it has now been decided that

- (i) Prior approval of this Ministry be obtained for such functions and copy of the request be invariably endorsed to our RO/E.L.C.
- (ii) The Invitation Cards be issued in the name of Union Transport Secretary or DG (RD) whosoever is attending the function.
- (iii) The Invitation Cards be issued on behalf of the Ministry of Shipping and Transport Government of India in case Union Transport Secretary or DG (RD) do not attend the function.

The format of the invitation cards, to be issued on such occasions is annexed.

4. While seeking the approval of this Ministry to the proposed function, you are also required to furnish a draft speech to be delivered by the Chief Guest on such an occasion. This draft speech should contain all relevant material pertaining to Road Development in the State.

Annexure to letter No. RW/NHIII/P/17/76-Vol. II Dated 15th Jan., 85.

FORMAT I

(NATIONAL EMBLEM)

The Secretary/Director General (Road Development) & Additional Secretary

Ministry of Shipping & Transport

Government of India

request the pleasure of your company on the occasion of the foundation laying ceremony/inauguration of

_____ by _____
 on (day) _____, the (date, month & year) _____ at (time) _____
 R.S.V.P.

FORMAT II

(NATIONAL EMBLEM)

MINISTRY OF SHIPPING & TRANSPORT

GOVERNMENT OF INDIA

request the pleasure of your company on the occasion of the foundation laying ceremony/inauguration of

_____ by _____
 on (day) _____, the (date, month & year) _____ at (time) _____
 R.S.V.P.