

*No.RW/NH/34041/3/93-S&R**Dated, the 24th Aug., 1993*

To

The Chief Engineers of all PWDs/UTs dealing with roads

Subject: Guidelines for preparation authenticated land records for National Highways

In continuation of the various instructions on the above mentioned subject earlier issued from time to time by this Ministry, it is stated that the land plans for National Highways need to be prepared keeping in view the following guidelines:

- a) **Size of Drawing Sheet:** To avoid folding of sheet the land plans for National Highways shall be drawn on sheet of size 594 mm x 420 mm (Length x Breadth), corresponding to the size A-2 of IS:696-1960.
- b) **Scale:** Unless scale is specified by the local Revenue Authority for acceptance of the plans the land plans may be prepared on existing village maps or settlement maps provided the scale of plans are in the range of 1:2000 to 1:5000.

The scale of plans for urban locations or other specific situations like junction/intersection etc. may be increased if considered necessary by local field officers.
- c) **Details to be marked on land plan:** The plans shall clearly demarcate the right of way limits of NH land. Various structures coming within the right of way shall be indicated by conventional signs, symbols, numerical figures etc. followed by an explanatory legend. Use of different colours is not recommended. Type of land or area on the boundary outside the right of the way may be suitably indicated (such as built-up area, agriculture land etc.).
- d) **Survey and khasra number** as available with revenue department shall be indicated as shown on the typical land plan.
- e) **The land plans shall be authenticated** by signature and seal of the competent authority of the local Revenue Department and the original copy kept in safe custody of a responsible officer not below the rank of Executive Engineer. Authenticated copies may be made and issued to subordinate offices for day to day use.

2. It is requested that the above instructions may please be brought to the notice of all concerned officers for strict compliance in preparation of the land plans.