



No. RT-11036/82/2017-MVL
भारत सरकार
Government of India
सड़क परिवहन और राजमार्ग मंत्रालय
Ministry of Road Transport and Highways
Transport Bhawan, 1 Parliament Street, New Delhi-110001.

Dated the 1st of May, 2019

To,

The Principal Secretaries/The Secretaries, Department of Transport
The Transport Commissioners
of all the States/UT Administrations.

Subject: Standard Operating Procedure for the process of registration of vehicles imported by the Vehicle Manufacturers or through their authorized representatives in India

Sir/Madam,

The Ministry of Road Transport and Highways through an amendment in the Central Motor Vehicles Rules, 1989 (CMVR) made through GSR 870(E) dated 13th September, 2018 (Copy enclosed) has provisioned for the import of certain limited number of vehicles under various categories by the vehicle manufacturer directly or through their authorized representative for the purpose of further sale or research or by the organization / citizen for personal use, demonstration, testing, research or scientific use.

2. With the Ministry's online registration of vehicles system provided through NIC viz. VAHAN system in operation in the States, the process of registration of vehicles is being carried through an IT based system. The system is linked with the homologation system being provided by the Ministry through NIC, wherein the domestic vehicle manufacturer provides the details of each vehicle sold in the country and those details are used by the dealers selling the vehicles to the citizens. Further, the Registering Authorities also uses the same details for completing the process of Registration of Vehicles. The system is secured, with only the authenticated users having access to the system for updating.
3. With the requirement to facilitate the Vehicle Manufacturers / Importers or organisations / citizens to have the vehicles so imported as per the above said notification, be registered and further that the details of the vehicles are captured properly, a facility is being provided through VAHAN.
4. The Standard Operating Procedure for the process is hereby attached to be followed for the process of registration for such vehicles imported as per GSR 870 (E) dated 13th Sep 2018 by the Vehicle Manufacturers or through their authorized representatives in India or by the organization / citizen for personal use, demonstration, testing, research or scientific use.

5. It is also requested that the registering authorities in the State be directed to ensure that the information on customs duty payment and clearance from Directorate General of Foreign Trade (DGFT) must be checked before permitting registration.

Yours faithfully,



(Dharkat R. Luikang)
Under Secretary to the Govt. of India
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Encl: 1. Copy of GSR 870 (E), 13th September, 2018
2. Standard Operating Procedure

Copy to:

1. Director, CIRT (Central Institute of Road Transport) for information and necessary action.
2. DDG, National Informatics Centre, Delhi
3. Directors of ARAI, ICAT, VRDE and other Testing Agencies under CMVR 1989
4. DG, Society of Indian Automobile Manufacturers, New Delhi
5. CEO, Federation of Automobile Dealers Association, Delhi

Copy to: Director General of Foreign Trade, New Delhi