



**GOVERNMENT OF INDIA
MINISTRY OF ROAD TRANSPORT & HIGHWAYS**

Parivahan Bhavan,
1, Parliament Street,
New Delhi-110001

RW-NH-35071/2/2013-S&R(B)

Dated: 25th February 2014

To

1. The Chief Secretaries of all State Governments/Union Territories.
2. The Principal Secretaries /Secretaries of all States/U.Ts. Public Works Department dealing with National Highways, other Centrally Sponsored Schemes and State Schemes.
3. The Engineers-in-Chief and Chief Engineers of Public Works Departments of States/U.Ts dealing with National Highways, other Centrally Sponsored Schemes and State Schemes.
4. The Chairman, National Highways Authority of India (NHAI), G-5&6, Sector-10, Dwarka, New Delhi-110 075.
5. Director General (Border Roads), Seema Sadak Bhawan, Ring Road, New Delhi-110 010.

Sub: Points to be covered in the RFP documents of Consultancy Assignment on National Highways & related Centrally Sponsored Works.

Sir,

Vide Circular of even no. Dated 16th January 2014 on above mentioned subject, certain points to be included in the RFP documents of various consultancy assignments had been circulated for immediate compliance. Based on the feedback and to bring about greater clarity in the matter. Ministry has decided to issue fresh circular in supersession of earlier circular of even number dated 16.01.2014, indicating the points for inclusion into RFP documents. These points are as under:

- 1.1 The selection criteria for all consultancy works shall be quality cum cost based selection (QCBS) with 80:20 weightage for technical & financial scores respectively. In order to encourage new Consultants, the finalized RFP/RFQ

shall allow JV/Associates for all type of consultancy assignments. The RFP document shall be provided with minimum threshold qualification of the firm for screening during evaluation of the proposals.

1.2 The RFP document for DPR/ PR preparation shall keep 6 months time for acceptance of final DPR/PR after submission by the Consultant. If no issues have been raised or there are no unaddressed issues with regard to submission, the final DPR/ PR shall be deemed to have been completed by the consultant as per terms of the contract after lapse of 6 months and payment shall be released accordingly and the consultancy work shall be treated as complete for payment purpose. The Performance Securities of the Consultants shall be released/deemed to be released after one year from final submission/deemed final submission. In case preparation of schedule for land acquisition is part of consultancy work the payment designated for the purpose shall be released only after completion of 3D.

1.3 The inputs for Senior Bridge Engineer, Highway Design Engineer, Road Safety Expert, Traffic & Transport Engineer, shall be taken up to 40% in the field and the balance from the Headquarters, since for their services, substantial support is needed from the Headquarters. Besides, for the positioning of legal, Financial and Contract specialists the input shall be minimum 20% period in the field and balance 80% at Headquarters.

1.4 At present, the Consultancy Contracts provide for escalation on yearly basis on remuneration component only. It has now been decided that escalation @ 5% per year will henceforth be provided to cover all items of the Contract, inter alia including vehicle hire, office rent, consumables, furniture etc.

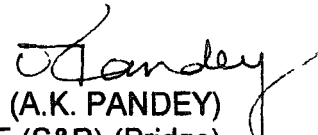
1.5 In all future projects proposed to be taken up under BOT/EPC, Detailed Project Reports shall be prepared instead of feasibility only primarily to ascertain the realistic and firm cost of the project, before bidding the civil works on EPC/BOT/Annuity mode and shall be disclosed on website for information of all interested bidders. The scope of the consultancy assignment shall include all components of DPR. However, the detailed design of the project components shall be carried out to the extent required for estimation of detailed cost of the project. It may be referred to as the PROJECT REPORT to differentiate it from a FR and DPR. In case of unavoidable circumstances the bidding of projects may be allowed on Feasibility study.

1.6 A single Bank Guarantee to cover for performance of all projects under one Executive Agency (NHAI/PWD/BRO/ Ministry zones) shall be taken as tabulated below instead of taking it again and again. The Consultant may initially provide the Performance Guarantee for a period of two years provided that it shall procure the extension of the validity of the Performance Guarantee at least

one month prior to the date of expiry thereof. Once the appropriate single Bank Guarantee for Performance Security has been submitted by the Consultant, the existing BGs shall be returned. The proforma for Bank Guarantee is enclosed at Annexure-I.

Performance Guarantee	
Remaining cumulative Value of Consultancy Fee as per Contracts under a Agency(NHAI/PWD/BRO/Ministry) (Cr)	BG Value (in Rs. crores.)
0-20	0.5
20-40	1
40-100	2.50
100-200	4.0
Beyond 200	5.0

2. Para 1.2, 1.3 & 1.6 shall also be applicable in the ongoing consultancy assignments.
3. These may be implemented with immediate effect under intimation to the Ministry.


 (A.K. PANDEY)
 SE (S&R) (Bridge)

Copy for information and necessary action to:

1. All Technical officers in the Ministry of Road Transport & Highways
2. All ROs and ELOs
3. The Secretary General, Indian Roads Congress
4. The Director, IAHE
5. Technical Circular File of S&R Section

Copy for kind information to:

1. PS to Hon'ble Minister (RT&H)/PS to MOS (T)/PS to MOS(S).
2. Sr. PPS to Secretary (RT&H)
3. PS to DG (RD) & SS
4. PPS to AS&FA
5. PS to ADG-I
6. PS to ADG-II
7. PS to ADG-III