RT-11036/149/2022-MVL
Government of India
Ministry of Road Transport & Highways
(MVL Section)
Transport Bhawan, 1, parliament Street, New Delhi-110001

Dated the 19 December, 2022

To

1. The Pay & Accounts Officer (Sectt.), MoRTH, Transport Bhawan, New Delhi.
2. Shri Joydeep Shome, DDG, NIC, HoD, eTransport

Subject: Refund policy regarding All India Tourist Permit (AITP) and National Permit (NP).
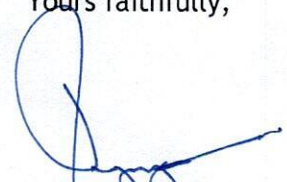
Sir,

Ministry had issued following notifications-

a)    All India Tourist Permit (AITP)- G.S.R 166(E) dated 10th March 2021 in which detailed rules, procedure and revenue sharing among States / UTs details etc have been defined. Further,  S.O 4065(E) dated 4th Oct 2021  defines the actual share of each State / UT.

b)    National Permit (NP)- G.S.R 386(E) dated 7th May 2010  in which detailed rules, procedure and revenue sharing details have been defined. Further,  S.O 2594(E) dated 11th May 2021 ,  defines the actual share of each State / UT.

2.    The funds for both the services – National Permit and AITP, are centrally collected and then further distributed to concerned States/ UTs.

3.    Ministry has received many requests regarding the refund against the multiple/ double payments done by them against the service consumed (All India Tourist Permit and /or National Permit).

4.    In view of the above, the Refund Policy document has been finalized and enclosed as Annexure. The content of this Circular may please be brought to the notice of all the concerned in your Organization / Department.

5.    This issues with the approval of Competent Authority.

Yours faithfully,

Encls: As above

(Dr. Piyush Jain)
Director (MVL)
Tele/Fax: 23714974
e-mail: director-morth@gov.in

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<div align="right"><u>**Annexure**</u></div>

<div align="center"><u>**Refund policy for All India Tourist Permit (AITP) and National Permit (NP).**</u></div>

**<u>Process for Refund</u>**

Step 1:-

Refund request received from vehicle owner (user) (who has made successful payment twice for single service of AITP / NP ).

Step 2:-

MoRTH will refer the case to NIC, where NIC shall confirm the statement by providing detailed statistics regarding payment and service provided.

Step 3:-

After getting confirmation, the details will be forwarded to Bharatkosh for acknowledgement.

Step 4:-

The user may be asked to choose between following scenarios –

(a) provide Consent to extent the validity of the same service against the same vehicle number, in order to settle the extra amount paid by user. or

(b) refund request for the excess amount paid.

 Step5:-

In case of Scenario (a), letter may be issued to NIC for extending the validity against the same service of same vehicle against the extra amount paid by user.

In case of Scenario (b), sanction order may be issued to PAO to refund the amount to user. This amount will further be settled against running month of States / UTs revenue by PAO of the same service.

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Copy to-

**States / UTs -**

(i)     Principal Secretaries/ Secretaries, Department of Transport of all the States and Union Territories.
(ii)    The Transport Commissioners of all the States and Union Territories.

**NIC**

(iii)   Sh. Sarabjeet Singh, NIC, eTransport with a request –

   a. To implement.
   b. Placing the same on portal (AITP and NP) for information of stakeholders.
   c. To develop an online system to process the refund.

(iv)    Shri Rahul Sharma, Sr. TD- To place the same on MORTH website for information of stakeholders.

**Audit / Accounts**

(vi)    The Pay & Accounts Officer (Principal), Ministry of Road Transport & Highways, IDA Building, Jamnagar House, New Delhi.

(vii)   Director of Audit, Economic & Service Ministries, AGCR Building, IP Estate, New Delhi.

**Bharatkosh / NTRP**

(viii)  Sh. Pradeep Kumar Deshmukh, Sr. Accounts Officer (GIFMIS-PFMS), Min. of Finance, Deptt. of Expenditure, Office of Controller General of Accounts, 'E' - Block, Mahalekha Niyantrak Bhawan, GPO Complex, INA, New Delhi. Email id - pk.deshmukh@gov.in

**For information to:-**

(i)     Director (Transport)
(ii)    PPS to Secretary, RT&H
(iii)   PPS to AS & FA
(iv)    PPS to AS (MVL,T &IT)

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