

GOVERNMENT OF INDIA
Ministry of Road Transport & Highways
Office of the Chief Engineer-Regional Officer
46/1, Canal Road, Jakhan, Dehradun – 248 001
Phone (0135) – 2738657

No. RO/UK/Office/Gen/2022-23

Dated: May 4, 2023

NOTICE

Quotations are invited for the Shifting of Office Accommodation of Chief Engineer-Regional Officer, MoRTH, Dehradun from Canal Road Jakhan, Dehradun to Institute of Engineers, Engineers Bhawan, ISBT, Dehradun. Detailed quotations/rates duly signed by authorized person giving full name, Address and contract Telephone numbers etc. may be furnished by 12th of May, 2023 upto 03.00 pm addressed to the O/O Chief Engineer-Regional Office, MoRTH, Dehradun at the aforesaid address and the opening of bids shall take place on the same date at 05.00 pm

1. The shifting of Office shall include the following :-
 - i. Package of assets of this Office i.e. furniture/Computers, AC, Almirah, Files, Generator Set with accessories/records etc.
 - ii. Numbering on assets.
 - iii. Safe Loading of assets in the manner that these may not get damaged.
 - iv. Safe Unloading of assets and placing the same at destined place in order.
 - v. The estimated list of items enclosed in Annexure "A"
2. The bidders have to use their own material and manpower in carrying out the above exercise.
3. The bidder should complete the shifting assignment within 5 days after issue of order.
4. The bidders should be well conversant with the work to be carried out and has already performed the similar work of shifting in time frame of any other Govt. Office.
5. The submission of bid will not put this Office under any obligation to award the work to the bidder and the expenses incurred in this regard shall not be borne by this Office.
6. The bidder should ensure safe loading/unloading/transportation and placing of assets of this Office to the destined place and the work assigned should be accomplished within the time frame as settled.
7. The bill for payment in duplicate should be submitted alongwith certificate in respect of completion of shifting/placing of Assets in the manner as prescribed

and time frame obtained from the Officer concerned.

8. The assigned work should be completed within a period of two days from the date of placement of the contract. In case of non-completion of assignment within the stipulated time or any damage caused to the Govt. property/records, no payment shall be made. An Indemnity Bond to this effect is to be furnished by all the bidders alongwith the tenders.

Interested parties/contractors can visit the present location of this Office on any working day upto 11th of May, 2023 between 3.00 pm except Saturday, Sunday and any other Gazetted holiday to ascertain the quantum of work.

Yours faithfully,



(Pooran Singh)

**Superintending Engineer
For Chief Engineer-Regional Officer**

List of Items for Shifting

Chairs	60 Nos
Table (Engineer & Computer)	32 Nos.
Stool (Big & Small)	13 Nos
Computer Set (incl Printers & Scanners)	22 Set
Almira (Wooden & Iron)	22 Nos
.	22 Nos
Sofa Set (er incl Centre Table)	05 Seater
TV	03 Nos
AC	07 Nos
Photocopy Machine	02 Nos
Genset	01 Nos
Fire Extension	01 Nos
Camera	03 Nos
Cooler	03 Nos
Heater	10 Nos