

By Speed Post

F.No.RT-11036/39/2012-MVL  
**Government of India**  
**Ministry of Road Transport & Highways**  
(MVL Section)

Transport Bhawan,  
1, Parliament Street,  
New Delhi-110028  
Dated: 9<sup>th</sup> April, 2013

To

The Principal Secretaries (Transport) / Secretaries (Transport) / Transport Commissioner of all States/UTs.

Subject: **Digitalisation of legacy data of Registration Certificates and Driving Licences – Project for -**

Sir/Madam,

I am directed to inform that this Ministry has finalized a project for digitization of the legacy data of about 5.29 crore Registration Certificates (RCs) and about 5.86 crore Driving Licences (DLs) reported by various States/Union Territories. Details of the project would be as under:-

- (i) The States/UTs would award the work on competitive bidding basis through e-tendering, or incentivize their staff to get the work done through them.
- (ii) A copy of the Model Tender Document for award of the work is enclosed. It is also available on Ministry's official website, [www.morth.nic.in](http://www.morth.nic.in)
- (iii) This Ministry would reimburse State/UTs for the work @ Rs.5/- (rupees five only) per record [Rs.7/- (rupees seven only) per record to States/UTs having difficult terrain and falling in "special categories" viz Arunachal Pradesh, Assam, Himachal Pradesh, Jammu & Kashmir, Lakshadweep, Manipur, Meghalaya, Mizoram, Nagaland, Tripura, A&N Islands, Sikkim and Uttarakhand] irrespective of the actual rates, which may vary from State to State on the basis of competitive bidding by e-tendering.  
(Note: "Record" means one Registration Certificate or one Driving Licence)
- (iv) The funds will be disbursed by MoRT&H directly to the States after verification and certification by NIC.
- (v) The entire legacy data of DLs would be taken up for digitization.

- (vi) As regards RCs, legacy data of vehicles registered after the year 2000 would only be digitalized as part of this project.
  - (vii) Progress of work will be coordinated and closely monitored by NIC.
  - (viii) The task is to be completed by **31.3.2015**.
2. All States/UTs are requested to take early steps for digitalization of legacy data in their respective States/UTs on the basis of the guidelines laid down in para 1 above and in the enclosed Model Tender Document titled 'Request for Proposal (RFP) for data entry and scanning of legacy data of DL&RC'.
3. The nature of action taken in the matter may please be intimated to the undersigned **by fax or email** given below latest by 30.4.2013.

Yours faithfully,



(U.D. Bhargava)  
Director (RT)

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